

**NOTICE of PUBLIC MEETING of the
VILLAGE of CAMBRIDGE LICENSING COMMITTEE**

Tuesday, August 23, 2022

5:15 p.m.

Amundson Community Center, 200 Spring St
Community Room

AGENDA

1. Call to order
2. Approval of Minutes from June 21, 2022
3. Review and Recommendations to Village Board regarding the following license application:
 - a. Class B Beer and Class B Liquor License: Lions Club of Cambridge Inc. AKA Cambridge Area Lions Club, Darin Zimmerman Agent.
4. Any Other Business, Updates, Concerns Regarding Licensing Activities, Future Agenda Items
5. Adjournment:

Lisa Moen, Administrator/Clerk

VILLAGE OF CAMBRIDGE

Policy of Decorum for Public Meetings

The purpose of Policy of Decorum is to promote mutual respect, civility, and orderly conduct among elected and appointed Village officials, Village staff, and members of the public. This policy is not intended to deprive any person of his or her right to freedom of expression, but to promote, to the extent possible and reasonable, open dialogue and positive communications while discouraging intimidating, demeaning, volatile, hostile or aggressive actions. The Village expects locally elected and appointed officials and its employees to comply with this policy, and also seeks cooperation from members of the public.

The Village holds numerous public meetings, such as meetings of the Village Board and Village commissions, boards and committees. In order to safeguard participatory democracy in the Village of Cambridge, all elected officials, appointed officials and Village employees are expected to adhere to the following standards of conduct:

- Treat everyone with courtesy;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate;
- Embrace respectful disagreement and dissent as democratic rights that are inherent components of an inclusive public process and tools for forging sound decisions;
- Allow board and commission members to speak without intimidation or interruption;
- Provide fair and equal treatment for all persons coming before Village bodies.

The Village requests that members of the public also exercise civility by following these guidelines during public meetings.

Whenever any disturbance or disorderly conduct shall occur in any of the meetings of the board, the president may cause the room to be cleared of all persons causing such disorderly conduct.
VCO § 2.08.190.

NOTICE of PUBLIC MEETING of the VILLAGE of CAMBRIDGE LICENSING COMMITTEE

Tuesday, June 21, 2022

5:45 p.m.

Amundson Community Center, 200 Spring St
Senior Room

MINUTES

1. **Call to order:** Trustee Breunig called the meeting to order at 5:45 p.m. Members present: Trustees Hollenbeck, McNally and Bruenig. Others present: Lisa Moen, Administrator/Clerk, Brenda Newman and Tim Phelps.
2. **Approval of Minutes from March 8, 2022:** Trustee Hollenbeck made a motion to approve the minutes as presented, seconded by President McNally. Motion carried.
3. **Review and Recommendations to Village Board regarding the following license applications for 2022-2023**

A. Class A Beer & Liquor

- 1) Liberty Square Gas Station Inc d/b/a Refuel Pantry-Cambridge
- 2) The Cambridge Cooler, LLC d/b/a The Cambridge Cooler
- 3) Day's Family Foods Inc d/b/a Cambridge Piggly Wiggly
- 4) Kwik Trip, Inc d/b/a Kwik Trip 1507
- 5) Dolgen Corp, LLC d/b/a Dollar General #10132
- 6) Cambridge Market, LLC d/b/a Cambridge Market & Gift

Trustee Hollenbeck made a motion to recommend to the Village Board approval of the Class A Beer and Liquor Licenses, seconded by Trustee Breunig. Motion carried.

B. Class B Beer and Class C Wine

- 1) Cambridge Market, LLC d/b/a Cambridge Market
- 2) Eating Out Enterprises, LLC d/b/a Millie's Coffee & Eatery

Trustee Hollenbeck made a motion to recommend to the Village Board approval of the Class B Beer and Class C Wine Licenses, seconded by Trustee Breunig.

Moen provided a brief explanation on the two separate licenses for Cambridge Market. As they are doing business as two separate entities, and have separate entrances they are able to hold two different types of licenses.

Motion carried.

C. Class B Beer and Liquor

- 1) Keystone Grill, LTD d/b/a Keystone Grill
- 2) Plow, LLC d/b/a PTOW

3) Cambridge Winery LLC d/b/a Cambridge Winery

Trustee Hollenbeck made a motion to recommend to the Village Board approval of the Class B Beer and Liquor Licenses, seconded by Trustee Breunig.

There was an email that was provided to the committee with concerns regarding the hours of certain establishments. The current ordinance was explained as well as state statutes regarding renewing of liquor licenses.

Motion carried.

D. Class B Beer License:

1) Madtown Vapor LLC, d/b/a Madtown Vapor

Trustee Hollenbeck made a motion to recommend to the Village Board approval of the Class B Beer, seconded by Trustee Breunig. Motion carried.

E. Class A Beer

1) Shirley Holzhueter, d/b/a Elegance and Design Studio

Trustee Hollenbeck made a motion to recommend to the Village Board approval of the Class A Beer Licenses, seconded by President McNally. Motion carried.

F. Class A Liquor

1) BKJ Inspirations LLC, d/b/a Rowe Pottery

2) Lilybird, Inc. d/b/a Avid Gardener

Trustee Hollenbeck made a motion to recommend to the Village Board approval of the Class A Liquor Licenses, seconded by President McNally. Motion carried.

4. Review and Recommendations to Village Board Regarding Alcohol Operator's License Applications for the 2022-23 Licensing Year

A. **Liberty Square:** Gary Pfeifer, Barbara Gjertson

B. **Cambridge Cooler:** Jeffrey Gilbert**, Erin VanHorn**, Lachen Michalski**, David Michalski**, Margaret Gordon**

C. **Piggly Wiggly:** Nicole Perry**, Nathan Perry**, Timothy Roberts**

D. **Keystone Grill:** , Martilyn Castle, Samantha Loyd

E. **Cambridge Market:** Johnathan Williams*, Sara Williams*

F. **Avid Gardener:** Mia Knops, Joriann Clary*, Taia Petters

G. **Cambridge Winery:** Abby Dibbs * **

H. **MilliesCoffee & Eatery:** Kayla Cole-Wells * **, Aliya Thom* **

Trustee Hollenbeck made a motion to recommend to the Village Board approval of the Operator's Licenses, seconded by Trustee Breunig. Motion carried.

5. Review and Recommendations to Village Board Regarding Tobacco Retail License Applications for the 2022-23 Licensing Year

- A. The Cambridge Cooler, LLC d/b/a The Cambridge Cooler
- B. Day's Family Foods Inc d/b/a Cambridge Piggly Wiggly
- C. Kwik Trip, Inc d/b/a Kwik Trip 1507
- D. Dolgencorp LLC, d/b/a Dollar General
- E. Madtown Vapor LLC, d/b/a Madtown Vapor
- F. Liberty Square Gas Station Inc d/b/a Refuel Pantry-Cambridge

Trustee Hollenbeck made a motion to recommend to the Village Board approval of the Tobacco Retail Licenses, seconded by President McNally. Motion carried.

6. Any Other Business, Updates, Concerns Regarding Licensing Activities

- a. Direct staff to look at revising our ordinances to require consistent hours of business for those holding a Class B Beer and Liquor License. Ex. Must be open at least 4 hours per day, 3 days per week. Try to have this ready for the July 12 board meeting for initial review, with final review and possible action July 26.

7. Adjournment: *Trustee McNally made a motion to adjourn, seconded by Trustee Hollenbeck. Trustee Breunig adjourned the meeting at 6:21 p.m.*

Lisa Moen, Administrator/Clerk

New operators are denoted by a *
Two year operators licenses are denoted by a **

PUBLIC NOTICE OF LIQUOR LICENSE APPLICATION
Village of Cambridge

Pursuant to Wis. Stats. 125.04(3)(g), notice is hereby given that the following persons have made an application to sell intoxicating liquor and fermented malt beverages in the Village of Cambridge for the period from August 24, 2022 to June 30, 2023. Approval of said licenses is pending. License approvals will be considered at the August 23, 2022, Licensing Committee at 5:15 p.m., and the August 23, 2022, Board meeting at 6:30 p.m.

<u>LICENSE TYPE/BUS.</u>	<u>LOCATION</u>	<u>AGENT</u>
<u>CLASS B BEER AND CLASS B LIQUOR</u> Lions Club of Cambridge Inc. AKA Cambridge Area Lions Club	1 Lagoon Rd.	Darin Zimmerman

By Lisa Moen, Clerk, Village of Cambridge
Posted: August 10, 2022, Published August 18, 2022

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 01/01/2022 ending: 12/31/22
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of }
 Village of } Cambridge
 City of }

County of Dane Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456000042177702	
FEIN Number 391456987	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.-</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>500.-</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>10.-</u>
TOTAL FEE	\$ <u>610.-</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Lions Club of Cambridge Inc. AKA Cambridge Area Lions Club

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Sherman	John	William	W9139 Bluewaters Pass Cambridge 53523
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Krueger	Michelle	Elizabeth	317 South St. Cambridge WI
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Pidosny	Amy	Louise	
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Sherman	John	William	W9139 Bluewaters Pass Cambridge 53523
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Zimmerman	Darin		107 Dahlen Circle Cambridge 53523
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Cambridge Area Lions Club Business Phone Number _____

2. Address of Premises 1 Lagoon Rd. Post Office & Zip Code Cambridge 53523

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

The building is a 30 x60 foot block building. The bar meeting area is approximately 42 x 30 foot. There is a small bar that seats 8 or 9.

The building has 2 restrooms, there is a 8 x 15 foot storage area, a 17 x 15 kitchen area and a 17 x 6 utilities room.

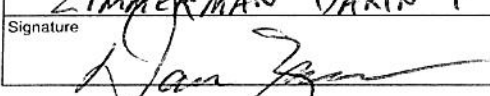
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) ZIMMERMAN DARIN P	Title/Member	Date 3/3/2022
Signature 	Phone Number 608-719-9509	Email Address djdzime@charter.net

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Cambridge County of Dane
 City

The undersigned duly authorized officer/member/manager of Cambridge Area Lions Club
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as _____
(Trade Name)

located at _____

appoints Darin Zimmerman
(Name of Appointed Agent)

107 Dahlen Circle, Cambridge WI
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

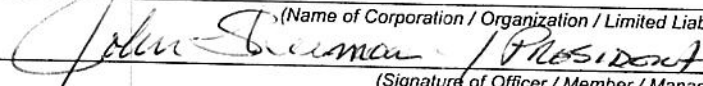
Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? _____

Place of residence last year 107 Dahlen Circle, Cambridge WI

For: Cambridge Area Lions Club
(Name of Corporation / Organization / Limited Liability Company)

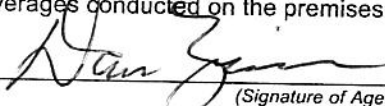
By:  President
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Darin Zimmerman, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 3/3/2022 Agent's age 54
(Signature of Agent) (Date)
107 Dahlen Circle, Cambridge WI Date of birth 8/13/67
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 08/17/22 by A. Reynolds #1393 Title Police
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)